

**MINUTES OF THE BOARD OF MANAGERS
OF
UMC HEALTH SYSTEM**

MONDAY, MAY 23, 2022

Ms. Jolyn Wilkins, Chairman, called the Board of Managers of University Medical Center to order at 9:45 a.m. on Monday, May 23, 2022. The meeting was held in the Business Services Training Room at the UMC Business and Technology Center, 309 North Slide Road, Lubbock, TX. The meeting was held utilizing the Microsoft platform, TEAMS, with appropriate notice and opportunity for the public to participate pursuant to the temporary suspension of certain Open Meeting Laws due to the State Governor's COVID-19 disaster declaration.

The Chair confirmed that no one from the public registered to comment.

Ms. Wilkins welcomed the Board Members and guests and thanked them for attending. The following members and guests were present:

BOARD MEMBERS PRESENT

Carlos Garcia
Gary Greenstreet
Curtis Griffith

Mont McClendon
Laura Vinson

Jolyn Wilkins
Gladys Whitten, D.M.D.

MEMBERS ABSENT

Steven Berk, M.D.

OTHERS PRESENT

Teresa Barron
Tina Belcher
Jeff Dane
Aaron Davis
Kristi Duske
Bill Eubanks
Mark Funderburk
Alan Haynes, M.D.
Adonica Hall

Bobbye Hrcirik (virtual)
Brent King
John Lowe
Brian Payne, M.D.
Britt Pharris
Mike Ragain, M.D.
Greg Roberts
Jodene Satterwhite (virtual)
Zach Sawyer

Nick Skeen
Chris Smith (virtual)
Chris Soto
Amanda Tijerina
Kala Waits
Phillip Waldmann
Tammy Williams
Jessica Wolff

INVOCATION

Mr. Mark Funderburk voiced the invocation.

QUORUM

With seven voting members present, a quorum was established.

EXECUTIVE SESSION

The Board of Managers went into a Closed Meeting under Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076 and 551.085 at 9:46 a.m. to consult with attorney concerning pending or contemplated litigation, settlement offers, and confidential legal matters; to deliberate the purchase, exchange, lease or value of real property, deliberate personnel matters; to deliberate financial planning information relating to negotiation for provision of services or product lines; to deliberate proposed new services or product lines and to review Professional Staff credentials (Health and Safety Code Section 161.031 et seq.).

RECESS: Without objection, the Board agreed to recess at 11:28 a.m. to take a brief break before entering Open Session.

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OPEN SESSION

The Board of Managers entered Open Session at 11:36 a.m.

APPROVAL OF THE MINUTES

The following minutes were presented for approval.

- Board of Managers Meeting – April 25, 2022
- Performance Improvement Oversight Committee Meeting – April 25, 2022

Chairman Wilkins called for a motion to approve the minutes.

ACTION: Mr. Garcia moved to approve the Performance Improvement Oversight Committee and the Board of Managers minutes as presented. The motion was seconded by Ms. Vinson and approved unanimously.

**PROFESSIONAL STAFF REPORT
CREDENTIALS RECOMMENDATIONS**

Mike Ragain, M.D., Executive Vice President, and Chief Medical Officer, presented the recommendations to the Board of Managers from the Executive Committee meeting held on April 25, 2022. It was the staff's recommendation to approve as presented.

Following opportunity for all present to ask questions, the Chairman called for a motion.

ACTION: Dr. Whitten, moved to approve the UMC Professional Staff recommendations as presented. The motion was seconded by Mr. Griffith and approved unanimously.

PRESIDENT'S REPORT

Mr. Mark Funderburk, President and Chief Executive Officer, reviewed the UMC Strategic Scorecard.

Mr. Funderburk announced the 98th Street and Frankford Open House taking place on Thursday, June 2, 2022, and the Brown Elementary Staff Appreciation on Tuesday, May 24, 2022.

After discussion and opportunity for all present to be heard, the Chairman called for a motion.

ACTION: Ms. Vinson moved to accept the President's report as presented. The motion was seconded by Mr. McClendon and approved unanimously.

CHIEF FINANCIAL OFFICER'S REPORT

Mr. Jeff Dane, Executive Vice President, Administrator and Chief Financial Officer, reviewed the April 2022 financial statements. It was the staff's recommendation to approve as presented.

Following discussion and opportunity for all present to ask questions, the Chairman called for a motion.

ACTION: Mr. Griffith moved to accept the April financial statements as presented. The motion was seconded by Mr. McClendon and approved unanimously.

MASK POLICY DISCUSSION

Kristi Duske, Senior Vice President, and Chief Legal Officer, and Phillip Waldmann, Executive Vice President, Operations and Chief Operating Officer, presented the requested a proposed policy for consideration that contains changes to the current mask requirements. Recent Centers for Medicare and Medicaid Services (CMS) guidance allows flexibility for hospitals to develop policies related to masking and to follow national standards. Multiple hospitals have adopted similar, revised guidelines for masking. Changes, based on Centers for Disease Control (CDC) recommendations and risk levels of low, medium, and high, to the current policy would include masks to be worn in all patient areas,

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employees, with exemption, that are non-fully vaccinated will be required to wear a mask in designated areas of the campus, and visitors will be given a recommendation to wear a mask but will not be required unless demonstrating symptoms. Visitors will be required to wear proper Personal Protective Equipment (PPE) to enter COVID patient rooms. The Infection and Control Prevention Committee will update the recommendations, as necessary, based on risk level assessment considerations, which include the CDC COVID Tracker, employees out with COVID related illness, and the UMC Community or State (Outpatient and Inpatient) Positivity Rate.

It was the staff's recommendation to approve as presented.

Following discussion and opportunity for all present to ask questions, the Chairman called for a motion.

ACTION: Mr. Greenstreet moved to accept the Mask Requirement Changes as presented. The motion was seconded by Dr. Whitten and approved unanimously.

BID PROPOSALS AND SERVICE AGREEMENTS

The Board considered all the following bid proposals and service agreements.

- A. Health and Wellness Hospital – Terrazzo Award
Mr. Nick Skeen, Executive Vice President and Chief Operating Officer, presented the Health and Wellness Hospital, Terrazzo award to the Board. Mr. Skeen explained that this request is for the terrazzo flooring at the Health and Wellness Hospital.
Staff recommends the purchase from the lowest compliant vendor, American Terrazzo Company, Ltd., for a total cost of \$450,000. This will be paid for out of the 2022 budgeted funds.
- B. Health and Wellness Hospital – Flooring Subcontractor Award
Mr. Nick Skeen, Executive Vice President and Chief Operating Officer, presented the flooring subcontractor award for the Health and Wellness Hospital to the Board. Mr. Skeen explained that Spectra Contract Flooring has confirmed that they will be able to meet the current projected schedule with regards to material lead times and manpower requirements.
Staff recommends the purchase from the lowest compliant vendor, Spectra Contract Flooring, for a total cost of \$2,312,179. This will be paid for out of the 2022 budgeted funds.
- C. Health and Wellness Hospital – Shower Stall Subcontractor Award
Mr. Nick Skeen, Executive Vice President and Chief Operating Officer, presented the shower stall subcontractor award for the Health and Wellness Hospital to the Board. Mr. Skeen explained that Inpro will be able to meet the current projected schedule with regards to material lead times and manpower requirements.
Staff recommends the purchase of the lowest compliant vendor, Inpro, for a total cost of \$67,239. This will be paid for out of the 2022 budgeted funds.
- D. Health and Wellness Hospital – Doors, Frames and Hardware Award
Mr. Nick Skeen, Executive Vice President and Chief Operating Officer, presented the doors, frames and the hardware award for the Health and Wellness Hospital to the Board. Mr. Skeen explained that The Hallgren Company will be able to meet the current projected schedule with regards to material lead times and manpower requirements.
Staff recommends the purchase from the lowest complaint vendor, The Hallgren Company, for a total cost of \$1,044,698. This will be paid for out of the 2022 budgeted funds.
- E. High Purity Water Equipment
Mr. Nick Skeen, Executive Vice President and Chief Operating Officer, presented the high purity water equipment to the Board. Mr. Skeen explained that this request is to purchase water purity equipment for the newly renovated Sterile Processing Department. The water purity equipment is needed to meet the manufacturer equipment specifications for the sterilizers. This will provide the needed water quality in order to not void the warranties.

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Staff recommends the purchase of equipment from Elite Water Technologies, which is a local vendor at \$65,834. This will be paid for out of the 2022 budgeted funds.

At this time, Ms. Wilkins gave members an opportunity to ask questions or voice objections. With no objections, Ms. Wilkins asked for a motion.

ACTION: Mr. McClendon moved to accept staff's recommendation of the bids, proposals and service agreements as presented. The motion was seconded by Mr. Greenstreet and approved unanimously.

AGREEMENTS, PROPOSALS, POLICIES, AND DISCUSSION ITEMS

The Board considered all the following bid proposals and service agreements.

A. HealthSource Solutions, LLC
Mr. Aaron Davis, Vice President and Chief Experience Officer, presented the HealthSource Solutions, LLC agreement to the Board. Mr. Davis explained that this contract is text therapy for employee mental health. Mr. Davis explained that UMC is seeking a partner to provide real-time, convenient mental health resources for staff. TextCoach provides message-based coaching available on any device. Coaches engage with users, without the barriers of appointments, wait times or judgement. They will then reference existing UMC onsite services and or programs to support the comprehensive offerings for staff. This service will build on existing health care provider wellness programs at UMC and will serve as a pilot project for a system-wide resiliency program during the grant period. The term of this agreement is May 1, 2022, through April 20, 2023, for an annual amount of \$75,600, which is based on an estimated volume.

B. Bioscience Webster CARTO
Ms. Adonica Hall, Vice President of Surgical Services, presented the Bioscience Webster CARTO agreement to the Board. Ms. Hall explained that this service agreement is for software and equipment upgrades for the cardiac cath lab CARTO 3 System. This agreement is for two CARTO systems. This agreement also includes expected equipment and software upgrades including: QDOT software, NGEN RF Generator, NGEN Workstation, and the CartoSound Crystal Software. The cost for the agreement is \$230,000 per year, for a total of three years. The value of the equipment and software upgrades is \$430,000, and the premium service package is \$363,000 for three years. The overall three-year value of the agreement is a savings of \$103,000. The term of this agreement is May 24, 2022, through May 23, 2025.

C. Claritrics Inc. Agreement
Mr. Bill Eubanks, Executive Vice President and Chief Integration Officer, presented the Claritrics Inc. Agreement to the Board. Mr. Eubanks explained that this agreement is for automated coding service using Artificial Intelligence and Machine Learning capabilities. Historical UMC claims will be used to "teach" the machine algorithm and coding nuances specific to UMC. The intent of this solution is to eliminate the dependence on medical record coders for these specific encounters and or claims. This project will focus on the following areas: Emergency Center profee and facility, Urgent Care Clinic profee and facility and Radiology profee. The estimated annual spend is \$376,000 with a three-year term.

D. DrFirst Agreement
Mr. Bill Eubanks, Executive Vice President and Chief Integration Officer, presented the DrFirst, Inc. agreement to the Board. Mr. Eubanks explained that this agreement will provide several enhancements to the current medication reconciliation process. The Dr.First solution will replace the existing SureScripts med history integration and include additional feature functionality, including duplicate script checks and removal, as well as, sentence standardization. This solution also includes Rx benefit check and Rx Inform-functionality to assist with engaging patients and ensuring med prescriptions are filled timely. This enhanced functionality will support current efforts to improve the medication reconciliation process and compliance. The total compensation for this agreement is \$262,750 with a three-year term.

E. Cancer Center Project – Architecture Services
Mr. Nick Skeen, Executive Vice President and Chief Operating Officer, presented the Cancer Center Project for Architecture Services to the Board. Mr. Skeen explained that this agreement is

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with HDR Architecture Inc. The project scope is based on the Master Plan and Pre-Design efforts, which includes Administrative coordination and program validation, On-Site Assessment and Schematic Design. A fixed fee of \$1,229,000 has been proposed and will be invoiced monthly which is based on percentage of completion for each phase or task. An additional \$66,000 has been allocated for reimbursable expenses. The term of this agreement is April 2022 through August 2022.

At this time, Ms. Wilkins gave members an opportunity to ask questions or voice objections. With no objections, Ms. Wilkins asked for a motion.

ACTION: Mr. Griffith moved to accept staff's recommendation of the as presented. The motion was seconded by Mr. Garcia and approved unanimously.

CONSENT AGENDA

Contract Management Report

The Board was provided a report of UMC's contract management system report. The data is completed for the Det Norske Veritas (DNV) survey and is for information purposes. No action is necessary.

Accounts For Referral

The Board was provided a report of UMC's Accounts For Referral report. There were five accounts in May totaling \$281,462. There were no accounts in May over \$100,000.

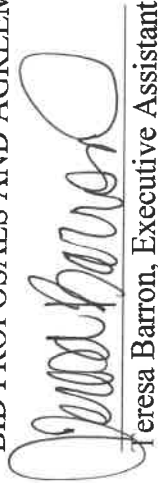
With no further business to come before the Board, the Chair adjourned the meeting at 12:06 p.m.

APPROVED:


Jolyn Wilkins, Chair


Gladys Whitten, D.M.D., Secretary

BID PROPOSALS AND AGREEMENTS PREPARED BY:


Teresa Barron, Executive Assistant

APPROVED AS TO FORM:


Tina Belcher, Executive Assistant