

**MINUTES OF THE BOARD OF MANAGERS
OF
UMC HEALTH SYSTEM**

MONDAY, OCTOBER 24, 2022

Ms. Jolyn Wilkins, Chairman, called the Board of Managers of University Medical Center to order at 9:31 a.m. on Monday, October 24, 2022. The meeting was held in the board room at University Medical Center, 602 Indiana Avenue, Lubbock, TX. The meeting was held utilizing the Microsoft platform, TEAMS, with appropriate notice and opportunity for the public to participate pursuant to the temporary suspension of certain Open Meeting Laws due to the State Governor's COVID-19 disaster declaration.

The Chair confirmed that no one from the public registered to comment.

Ms. Jolyn Wilkins welcomed the Board Members and guests and thanked them for attending. The following members and guests were present:

BOARD MEMBERS PRESENT

Steven Berk, M.D.
Carlos Garcia
Gary Greenstreet

Curtis Griffith
Mont McClendon
Laura Vinson

Jolyn Wilkins
Gladys Whitten, D.M.D.

MEMBERS ABSENT

OTHERS PRESENT

Teresa Barron
Tina Belcher
Jeff Dane
Aaron Davis
Kristi Duske
Bill Eubanks (virtual)
Glen Frick
Mark Funderburk

Alan Haynes, M.D.
Jeff Hill (virtual)
Bobbie Hrnccirik (virtual)
John Lowe
Brian Payne, M.D.
Mike Ragain, M.D. (virtual)
Greg Roberts (virtual)
Jodene Satterwhite (virtual)
Nick Skeen

Chris Smith (virtual)
Shane Terrell
Amanda Tijerina
Kala Waits
Phillip Waldmann
Tammy Williams
Chris Clark
Andrea Sartin

INVOCATION

Mr. Mark Funderburk voiced the invocation.

QUORUM

With seven voting members present, a quorum was established.

OPEN SESSION

The Board of Managers entered Open Session at 9:31 a.m.

**ANNUAL REPORT OF THE UMC AND UMCP
INDEPENDENT FINANCIAL AUDIT**

Mr. Jeff Dane, Executive Vice President, Administrator and Chief Financial Officer, introduced Mr. Chris Clark and Ms. Andrea Sartin from Forvis, CPAs and Advisors. With the aid of PowerPoint slides, Mr. Clark and Ms. Sartin gave reports on the 2021 independent financial audit. The financial statements reviewed were the balance sheets, statements of revenue, expenses, changes in net position, and statements of cash flows. It was the auditor's opinion that these financial statements were presented fairly, in all material respects, the financial position of the Lubbock County Hospital District as of December 31, 2021, and 2020, and the changes in its financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United State of America.

Following discussion and opportunity for all members to ask questions of Mr. Clark, Chairman Wilkins asked for a motion.

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ACTION: Ms. Vinson moved to accept the audit as presented. The motion was seconded by Mr. McClendon and approved unanimously.

At this time, Mr. Clark and Ms. Sartin exited the meeting.

Mr. Dane took this opportunity to recognize Terrell Thrasher, Senior Vice President of Finance and the accounting staff, for their outstanding job in managing the financial statements of the UMC Health System.

EXECUTIVE SESSION

The Board of Managers went into a Closed Meeting under Government Code Sections 551.071, 551.072, 551.073, 551.074, 551.076 and 551.085 at 9:54 a.m. to consult with attorney concerning pending or contemplated litigation, settlement offers, and confidential legal matters; to deliberate the purchase, exchange, lease or value of real property, deliberate personnel matters; to deliberate financial planning information relating to negotiation for provision of services or product lines; to deliberate proposed new services or product lines and to review Professional Staff credentials (Health and Safety Code Section 161.031 et seq.).

RECESS: Without objection, the Board agreed to recess at 10:58 a.m. to take a brief break before entering back into Open Session.

OPEN SESSION

The Board of Managers entered Open Session at 11:06 a.m.

APPROVAL OF THE CONSENT AGENDA ITEMS

The following were presented for approval.

- A. Minutes- Performance Improvement Oversight Committee – September 26, 2022
- B. Minutes-Regular Board of Managers – September 26, 2022
- C. Professional Staff Report- Professional Staff Report – The Board was provided a report of recommendations from the Executive Committee Meeting held on October 3, 2022, including Applicants to Staff, Ad Hoc Applicants to Staff, Temporary Privileges, Resignations, Active Reappointments, and Referring Reappointments.
- D. Cerner Infection Control - The board was provided information in that this purchase is to replace the current solution with the Cerner infection control solution. UMC infection control has extended Medmind by one year, versus renewing for three years with the intent of switching to Cerner infection control solution. Medmind costs \$10,500 per month and Cerner infection control is \$127,225 to purchase at \$1,909 per month for software support. Staff recommends the purchase from Cerner, a Premier vendor, for a total cost of \$127,255. This will be paid for out of the 2022 unbudgeted funds.
- E. IV Pump Modules - The board was provided information in that this request is to purchase additional Alaris IV pump modules. UMC frequently does not have enough for every area needing them and is currently having to rent these to supplement inventory. Staff recommends the purchase from US Med Equip, a Premier vendor, for a total cost of \$189,000. This will be paid for out of the 2022 budgeted funds.
- F. Navigated Neuro Sets- The board was provided with a request for additional navigated neuro sets, which are needed due to increase in volume from new surgeons. Staff recommends the purchase from Medtronic, a Premier vendor, for a total cost of \$84,811. This will be paid for out of the 2022 unbudgeted funds.
- G. Navigated Neuro Pedi Sets - The board was provided with a request for additional navigated neuro pedi sets, which are needed due to increase in volume from new surgeons and Dr. Diab. Staff recommends the purchase from Medtronic, a Premier vendor, for a total cost of \$84,811.

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This will be paid for out of the 2022 unbudgeted funds.

- H. Hybrid OR Equipment - The board was provided with a request to purchase the new anesthesia, monitor, equipment, and perfusion booms for the hybrid OR. Staff recommends the purchase from Getinge, a Premier vendor, for a total cost of \$65,223. This will be paid for out of the 2022 budgeted funds.
- I. Contract Management Report - The Board was provided a report of UMC's contract management system report. The data is completed for the Det Norske Veritas (DNV) survey and is for information purposes.

Chairman Wilkins called for a motion to approve the Consent Agenda items.

ACTION: Mr. McClendon moved to approve the Consent Agenda items as presented. The motion was seconded by Mr. Greenstreet and approved unanimously.

PRESIDENT'S REPORT

Mr. Mark Funderburk, President and Chief Executive Officer, reviewed the UMC Strategic Scorecard.

Mr. Funderburk was pleased with the responsiveness of the staff and the overall recent visit from Det Norske Veritas (DNV).

Mr. Funderburk mentioned the ongoing continuous effort to decrease the length of stay for our patients. He did note that MRIs are causing some delays in the length of stay.

Mr. Funderburk also talked about the Help Program. This program is designed to reduce the onset of delirium in patients.

Mr. Funderburk was happy to report that UMC was ranked number five in the Best Companies to Work for in the State of Texas.

Mr. Funderburk also announced the successful involvement with the Lubbock Independent School District Staff Employee Wellness Screenings. This trial program has brought at least forty new patients to UMC.

After discussion and opportunity for all present to be heard, the Chairman called for a motion.

ACTION: Mr. Griffith moved to accept the President's report as presented. The motion was seconded by Mr. Greenstreet and approved unanimously.

CHIEF FINANCIAL OFFICER'S REPORT

Mr. Jeff Dane, Executive Vice President, Administrator and Chief Financial Officer, presented information to the Board on the August 2022 financial statements. It was the staff's recommendation to approve as presented.

ACTION: Dr. Whitten moved to accept the August 2022 financial statements as presented. The motion was seconded by Ms. Vinson and approved unanimously.

TTUHSC REPORT

This report was deferred.

BYLAWS SCHEDULED REVIEW

Ms. Kristi Duske, Senior Vice President and Chief Legal Officer, presented the UMC Board of Managers Bylaws for review. Ms. Duske requested to change references of the Joint Commission to DNV. It was her recommendation to approve the Bylaws as presented.

ACTION: Mr. Garcia moved to accept the 2022 Bylaws review as presented. The motion was seconded by Mr. Griffith and approved unanimously.

BID PROPOSALS AND SERVICE AGREEMENTS

- A. Health and Wellness Hospital Coiling Fire Curtain Award –
Mr. Nick Skeen, Executive Vice President and Chief Operating Officer, presented the Health and Wellness coiling fire curtain award to the Board. Mr. Skeen explained that this request is to award the subcontractor for the coiling fire curtain at the Health and Wellness Hospital.

Staff recommends the purchase from, the lowest compliant vendor, Johnson Equipment Company, for a total cost of \$61,925 This will be paid for out of the 2022 budgeted funds.

- B. Health and Wellness Hospital Network Equipment –
Mr. Shane Terrell, Senior Vice President of Information Technology, presented the Health and Wellness Network Equipment award to the Board. Mr. Terrell explained that this request is for the new network infrastructure equipment, which is required to support the new Health & Wellness Hospital.

Staff recommends the purchase from Calian Corp., a Premier vendor, for a total cost of \$909,254. This will be paid for out of the 2023 budgeted funds.

- C. Replace ERV 25 –
Mr. Phillip Waldmann, Executive Vice President and Chief Operating Officer, presented the replacement of the ERV 25 to the Board. Mr. Waldmann explained that this project replaces energy wheel twenty-five. This energy wheel services the East side of the Medical Center. This unit has reached the end of its useful life.

Staff recommends the purchase from GE, a TIPS vendor, for a total cost of \$917,750 This will be paid for out of the 2023 budgeted funds.

At this time, Ms. Wilkins gave members an opportunity to ask questions or voice objections. With no objections, Ms. Wilkins asked for a motion.

ACTION: Ms. Vinson moved to accept staff's recommendation of the bids, proposals and service agreements as presented. The motion was seconded by Mr. Garcia and approved unanimously.

AGREEMENTS, PROPOSALS, POLICIES AND DISCUSSION ITEMS

- A. Policy-FA 11.6 Review of Delinquent Accounts –
Mr. Jeff Dane, Executive Vice President, Administrator and Chief Financial Officer, presented the FA 11.6 Review of Delinquent Accounts policy to the Board. Mr. Dane explained that this policy outlines procedures for the review of delinquent self-pay accounts. Mr. Dane explained that the dollar threshold has not changed since 2007. At a level of less than \$100,000, the department of Patient Accounting and Resource Assistance will manage these accounts. Level Two will be equal to \$100,000 and less than \$250,000. The Chief Financial Officer and/or Senior Vice President of Finance, will review accounts as presented with a summary report for approval or revision of recommended action based on the information relating to the accounts. Level Three will be equal or greater than \$250,00. These accounts will be presented to the Chief Financial Officer and/or the Senior Vice President of Finance for review and approval. The Chief Financial Officer and/or the Senior VP of Finance will then present the accounts to the Board of Managers for approval of the recommended action.


At this time, Ms. Wilkins gave members an opportunity to ask questions or voice objections. With no objections, Ms. Wilkins asked for a motion.

ACTION: Mr. Griffith moved to accept staff's recommendation of the as presented. The motion was seconded by Mr. McClendon and approved unanimously.

With no further business to come before the Board, the Chair adjourned the meeting at 11:36 a.m.


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APPROVED:



Jolyn Wilkins, Chair


Gladys Whitten, D.M.D, Secretary

BID PROPOSALS AND AGREEMENTS PREPARED BY:


Teresa Barron, Executive Assistant

APPROVED AS TO FORM:


Tina Belcher, Executive Assistant